

Minutes of Meeting 6 of 2013
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday, 16 September 2013 at 6:30pm

ATTENDEES: Ian Johnston - Principal, Jenny Fay (Chair) - Parent Representative, Rachel McGirr - Parent Representative, Martin Dempsey - Community Representative, Andy Outten - Staff Representative, Neil Hudson - Staff Representative, Rebecca Sampson - Student Representative, Milton Butcher - Co-opt Member, Lety Ognenis - Visitor.

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome. • The meeting was opened by Jenny Fay at 6:30pm.	
1.2	Apologies: Don Rowe - Community Representative, Prof Trevor Cullen, ECU - Community Representative, Glenn Scott - Community Representative, Jo Furness - P&C Representative, Jadviga Kobryn-Coletti - Student Representative.	
1.3	Confirmation of agenda. • The Board confirmed the agenda. No additional items.	
2.0	Disclosure of interest	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 6 agenda.	
3.0	Minutes of previous meeting	
3.1	Review minutes of previous meeting. Jenny Fay presented to the Board the minutes of the 19 August 2013 meeting Minutes of Meeting No. 6 of 2013 and the minutes of 3 September 2013 meeting Minutes of Extraordinary Electronic Meeting No. 1 of 2013 (attachment 1). Ian Johnston and Martin Dempsey moved: <i>'The Board endorses the minutes of the previous meeting as complete and accurate.'</i> – CARRIED. Martin Dempsey and Rebecca Sampson moved: <i>'The Board endorses the minutes of the extraordinary electronic meeting as complete and accurate.'</i> – CARRIED.	
3.2	Actions arising from the previous meeting. • 4.3 Letters to Michael Sutherland, MLA and Don Barba, Principal MLSHS actioned. • 5.2 Behaviour Management in Schools Policy grammatical errors corrected.	Jenny to formulate an induction package. Martin to provide further notebook computer information.
4.0	Reports and Operational Matters	
4.1	Financial Report: The 2013 Period 9 Comparative Budget Report, Voluntary Contributions and Charges Update, Financial Summary and One Line Salary Budget Report (attachment 2) were tabled and discussed. • It is anticipated the school will receive a further \$144,000 in Term 4 for C1288 (Fee-Paying International Students). • The balance of unallocated funds has reduced due to the funding requirements of Cost Centres. Cost Centre Managers are continuing vigilance on expenditure. • One Line Salary Budget and Actual is on track to meet requirements. • Contributions and Charges collection rate remains good. Outstanding payments will continue to be followed up. Andy Outten and Neil Hudson moved: <i>'The Board notes the Finance report.'</i> - CARRIED. Martin Dempsey and Rebecca Sampson moved: <i>'The Board endorses the Finance Committee's decision to approve the purchase of a MakerBot Replicator 2 x 3D printer and a UP 3D Plus printer from the Technology and Innovation fund.'</i> - CARRIED. Rachel McGirr and Martin Dempsey moved: <i>'The Board endorses the Finance Committee's decision to approve the purchase of three Promethean interactive whiteboards and short throw data projectors from the Technology and Innovation fund.'</i> - CARRIED.	

4.2	<p>Principal's Report:</p> <ul style="list-style-type: none"> • Year 12 Drama performances have been completed. These were of a very high calibre. • Year 10 Mock Trial team have continued their success and are now in the grand final. At the end of the last performance the Magistrate highlighted that this mock trial team was the best he had ever seen. Thanks are extended to Siobhan Galavan and the lawyer coaches. • The Semester Two music concerts were of a very high standard. Performances continue to stagger those in attendance. Ensemble competition results ranged from 'Excellent' through to 'Outstanding'. • Year 11/12 river cruise was well organised by Andrew Ruck. • Year 12s commence exams next week. The focus is getting performances as high as possible. Students at risk of not graduating are being counselled. • There are an increased number of Year 12 students with illnesses that impact on results eg chronic fatigue syndrome. Special consideration requests have been submitted. • There has been an increase, across all year groups, in the number students with mental health issues. The Student Services team are working hard to assist these students. This is not unique to MLSHS. • There was a parent request to continue activities such as the Year 12 Chillout Day to help alleviate stress levels. • It is projected that 30 students will achieve an ATAR of 90+ in 2013. • There has been substantial media coverage of imminent funding cuts. • There will be a stop work rally on Thursday, 19 September 2013. A letter will be sent home to parents informing them of the situation. • Parent and Community Board Member Representatives stated they are fully aware of the anxiety and concern the funding changes may cause staff. It was requested staff be made aware of their support. <p>Rachel McGirr and Martin Dempsey moved: <i>'The Board notes the report.'</i> - CARRIED.</p>	Ilan Johnston to convey the Board's support to staff.
4.3	<p>Student Representative Report: Rebecca Sampson</p> <ul style="list-style-type: none"> • The river cruise was great fun. Many thanks to Mr Ruck and those who helped on the night. • The Year 11s ran a fundraising cup cake day. \$800 was raised for the RSPCA. • Students are looking forward to the athletics carnival. • Exams are coming up. This is the main concern of students. • Volleyball carnival was held last week. The SS boys' team won gold and one of the girls' teams won silver. Thanks to Ms Milroy. • Year 9 and Outdoor Ed camps went well. <p>Andy Outten and Ilan Johnston moved: <i>'The Board notes the report.'</i> - CARRIED.</p>	
4.4	<p>Staff Report: Andy Outten</p> <ul style="list-style-type: none"> • The Music Department was involved in the ABODA Music Festival. Both Junior and Senior bands were awarded an 'Excellent'. • Semester Two music concerts were held and reported as very good. • The Mock Trial team beat Perth College in the semi final. • The Write-a-Book-In-A-Day challenge was organised by Donna Gardiner, Emma Coyne and Alice Basini. • The Year 12 High Achiever's Breakfast was held last week. • Staff member, Jane Hancock, had a baby boy. • Students raised over \$800 for the Student Council on Free Dress day. • Forensic Science group ran an incursion for Year 9 students. • There has been a combined Year 11/12 river cruise. • HoLAs/TICs gave MESS subject talks to Year 9 students to assist with course selection. Parents attended a presentation at ECU. • Twenty six students and supervising teachers from Fuchun Secondary School, Singapore visited the school. • Year 9 Transition Camp was held. MS staff put in a big effort. 	

4.4	<ul style="list-style-type: none"> • Languages Week concluded with an extravaganza of cultural activities. This was well attended by students, parents and community members. • Rewards Day for Year 10 students will be held on the last day of term. • The staff meeting explaining funding issues was well received. <p>Neil Hudson</p> <ul style="list-style-type: none"> • There will be a new school diary for 2014. • Year 9 students attended a presentation on mental health by Youth Focus. Youth Focus will be talking to staff on Staff Development Day. • A large number of students were presented with awards and acknowledged for their achievement at the recent SS Assembly. • The inter-house athletics carnival will take place tomorrow. • Non-ATAR students are due to return laptops on Friday, 20 September 2013. ATAR students on Friday, 25 October 2013. <p>Rachel McGirr and Martin Dempsey moved: <i>'The Board notes the report.'</i> - CARRIED.</p>	
4.5	<p>P&C Report: P&C Representative's report (attachment 3) was tabled and discussed.</p> <ul style="list-style-type: none"> • Middle School trees have been planted. • DVC Data storage and distribution system on hold pending new quote. • Approval given to fund resources for special needs students, basketball tops and learning support resources. • Languages Committee supporting Languages Week. • SVAPA Committee reported BIG production successful. Planning for 2015 UK/Paris tour underway. • Art Auction raised \$23, 455. • Health Committee running 'Are you OK Day?' and Health Expo. • Uniform Committee reported there will be a slight increase to uniform pricing. Uniform survey to be conducted followed by review. <p>Rachel McGirr and Martin Dempsey moved: <i>'The Board notes the report.'</i> - CARRIED.</p>	
5.0	Discussion Items	
5.1	<p>Co-opt membership term:</p> <ul style="list-style-type: none"> • Co-opt membership term to be valid until elections in March 2014. <p>Jenny Fay and Martin Dempsey moved: <i>'That Board notes the changes to membership.'</i> - CARRIED.</p>	
5.2	<p>Positional report for 2014: A Projections and Planning 2014 Resource Implications PowerPoint presentation was shown and discussed.</p> <ul style="list-style-type: none"> • Areas to be affected include: <ul style="list-style-type: none"> – Reduction in teaching staff allocation and School Officer positions. – Level 3 allocations to come into line with department allocation. – Loss of FTE for L3CT and Performance Management funding. – Addition of a LSL Levy and postage costs. – Funding reduction to SSPRA, VETiS, DYO, ICT and SRA Allowances. • Staffing changes to be considered: <ul style="list-style-type: none"> – Reduction of 2 Level 3s from MS. – Reduction in DYO and clerical time in Student Services. – Reduction in number of SS Co-ordinators and TICs. – Rationalisation of non-teaching positions. – Close scrutiny of small classes and elective areas. – Combining of classes. – There may be EIPs in over staffed areas. • Budget changes to be considered: <ul style="list-style-type: none"> – Rationalisation of tours/excursions that require relief payments. – Professional Learning to be minimised. – School Grant to Learning Areas reduced. – Essential posting only. Email and web preferred communication. • 2015 budget to be handed down in February. It has been indicated there may be further reductions. 	

	<ul style="list-style-type: none"> Jenny thanked Ian J and Mike C for the brief they gave her prior to speaking to the media and politicians. Following Jenny's meeting with Michael Sutherland and Eleni Evangel there appears to be limited options available. Michael and Eleni will go back to parliament to seek additional funding for Years 11/12. The LSL Levy will also be raised. The Board thanked Jenny for the work she has done to relay the concerns of the school community to the media and politicians. Executive planning meetings are continuing. The best interest of students and staff is paramount. <p>Martin Dempsey and Jenny Fay moved: <i>'The Board notes the report.'</i> - CARRIED.</p>	Jenny to write a response to Michael Sutherland for presentation to Parliament.
5.3	<p>Report on Attendance and Suspension from 2012: A brief to the School Board on Attendance 2012 and Suspensions 2012 PowerPoint presentations were shown and discussed.</p> <p>Attendance 2012:</p> <ul style="list-style-type: none"> Attendance at school: Favourable. Attendance by gender: Year 11 girls problematic. 105 girls were below 90%. In February 2013, Milton wrote to the parents requesting an improvement in their attendance. 2013 results are better. Attendance by cohort and gender: Results affected by small numbers. Authorised and unauthorised absences: Unauthorised absences require consistent follow-up. 40 half days or more absences: Year 11 girls highlighted once again. <p>Suspensions 2012:</p> <ul style="list-style-type: none"> Year Group: Poor Year 8 results caused by four boys for 96 days. Most of these students are no longer at the school. Overall a favourable improvement in suspension rates. <p>Rachel McGirr and Neil Hudson moved: <i>'The Board notes the Attendance 2012 and Suspensions 2012 reports.'</i> - CARRIED.</p>	
5.4	<p>Update to School Business Plan targets: Amendments to School Business Plan Targets endorsed by the School Board (attachment 4) was tabled and discussed.</p> <ul style="list-style-type: none"> Proposed Target: <ul style="list-style-type: none"> Year 9 NAPLAN and MSE 9 results increased to 3%. GATE students entering in Year 8 to accomplish 90+ in WACE program corrected to 30%. High Distinctions or better in outside competitions increased to ten. Proposed Aspirational Target: <ul style="list-style-type: none"> Year 9 NAPLAN and MSE 9 results increased to 6%. GATE students in Year 8 to accomplish 95+ in WACE program corrected to 10%. High Distinctions or better in outside competitions increased to 15. <p>Ian Johnston and Andy Outten moved: <i>'The Board endorses the updates to the School Business Plan Targets.'</i></p>	
6.0	Other Business	
	Nil	
7.0	Next Meeting	
	Meeting scheduled for 21 October 2013 in the Warren Daniel Conference Room.	Agenda items to Jenny or Ian.
8.0	Roundtable evaluation of the meeting	
	An insightful and informative meeting	
9.0	Meeting Close/Adjournment/Next meeting	
	The meeting was closed by Jenny at 8:35pm. The next meeting will be at 6:30pm, 21 October 2013 in the Warren Daniel Conference Room.	

Signed (Chair) _____
Jenny FAY

Date: _____